



Please ask for: School Admissions  
Telephone: 01254 666605  
Email: [admissions@blackburn.gov.uk](mailto:admissions@blackburn.gov.uk)  
Date: 01/09/2023

Dear Parent or Carer

### **Secondary School Admission for September 2024**

**APPLY NOW** for your child's secondary school place by logging onto Blackburn with Darwen's online parent portal at [www.blackburn.gov.uk/admissions](http://www.blackburn.gov.uk/admissions).

Applying online is quick, easy and convenient. You will get a confirmation email so you can be reassured that your application has been received and you can access your application at any time.

Before completing your application, it is advised that you read the information and advice on the school admissions process which can be accessed at [www.blackburn.gov.uk/admissions](http://www.blackburn.gov.uk/admissions) and the admission policies of your preferred schools. It is also a good idea to look at the schools' websites. Some schools are popular and oversubscribed so it is important that you understand the admission process, ensure your application is completed properly and on-time.

All applications **must** be received by the Council by the closing date of **31 October 2023**. Any applications received after the closing date will be treated as a late application unless the admissions authority considers that there are good reasons for the application being late. Late applications will only be considered after all the on-time applications have been allocated places.

If you need help or advice do not hesitate to contact the School Admissions Team, the telephone number is 01254 666605 (option 1) or email [admissions@blackburn.gov.uk](mailto:admissions@blackburn.gov.uk).

Yours sincerely

**Sarah Anderson**  
Place Planning and Admissions Coordinator

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